



DEVELOPING THRIVING COMMUNITIES

**Open Position:** Health Equity Alliance Manager

**Job Status:** 1.0 FTE Exempt

**Job Site:** Corvallis Office

**\*\*Note:** all staff are currently working from home due to COVID-19. A home office set-up stipend and monthly internet contribution are in place for the duration of required telework. **This position will be required to live within a 20 mile radius of the DevNW Corvallis office.\*\***

**Job Salary:** Salary commensurate with experience (\$53,500 - \$74,500 per year plus benefits); 5% pay differential offered for bilingual English/Spanish

**Benefits:** Medical, dental and vision insurance; a deferred compensation retirement plan that includes an employer match (eligibility for the plan begins after one year of employment); paid vacation, sick leave, and holidays; optional alternative schedule of 5/8s, 4/10s, or 4/9s+4.

**Supervisor:** Healthy Communities Assistant Director

**TO APPLY, please submit a resume and cover letter to [careers@devnw.org](mailto:careers@devnw.org) with subject line "Health Equity Alliance Manager". Position open until filled, with preference given for materials received by April 29, 2022.**

**Purpose of Position:** The Linn Benton Health Equity Alliance is a Regional Health Equity Coalition and a program of DevNW; it pursues policy, systems, and environmental changes that support the needs of communities of color and other underserved communities in our region, with the goal of ensuring that these vulnerable populations can lead healthy lives. The coalition has a strong focus on racial justice and racial equity work, and works to ensure that structural and institutional racism does not permeate policy development and implementation in our region.

The Health Equity Alliance Manager works on leadership development, policy advocacy, and community engagement. The Manager provides strategic direction to the coalition; organizes, plans and attends organizes meetings, events, and trainings; oversees relationships with coalition sub-grantees; maintains relationships with and meets requirements of funders; acts as a liaison with state and regional agencies; works in close collaboration with community partners to promote health equity in community-led and meaningful ways; and plans for sustainability of the coalition.

**Essential Duties:**

- Provide strategic direction and leadership to the Linn Benton Health Equity Alliance
- Convene the Alliance and Leadership Team; plan and facilitate events, trainings, meetings
- Participate on state/regional committees and advisory boards that address health equity

[devNW.org](http://devnw.org)



212 Main Street  
Springfield, OR 97477

257 SW Madison Avenue #200  
Corvallis, OR 97333

437 Union Street NE  
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421 High Street, Suite 110  
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DEVELOPING THRIVING COMMUNITIES

- Represent the Alliance at local meetings (virtual and in-person) to support Alliance priorities
- Provide capacity building support; collaborate with grassroots partners and community members to advance the strategic goals of the LBHEA
- Advocate at the city, county, and state level for policy and administrative changes identified as priorities by the Alliance
- Pursue and secure ongoing funding for the Alliance, including grant writing and support for Alliance members
- Create and lead communication efforts on behalf of the Alliance through newsletters, social media and other communication channels
- Develop and monitor contracts with coalition sub-grantees
- Ensure successful completion of all activities and deliverables required by funders
- Participate in trainings and evaluations with funders
- Other duties as assigned

**Organization:**

DevNW is a regional nonprofit community development organization and member of the NeighborWorks® Network. We have offices in Springfield, Corvallis, Salem, and Oregon City, Oregon, and serve a six-county area with a mission to build vibrant communities by empowering individuals, families, small businesses, and neighborhoods. We provide a range of programs and services that create affordable housing; promote economic stability and opportunities for low-income people; and build thriving, inclusive neighborhoods. DevNW is dedicated to deconstructing the racist and discriminatory systems that have led to vast inequalities in housing, asset/wealth building, and small business development in our communities.

**Job-Specific Experience, Knowledge, Skills and Abilities:**

- Bachelor's Degree preferred; relevant experience, education and/or lived experience may be substituted for a degree.
- Excellent oral and written communication skills including the ability to speak in public before groups of people. The ideal candidate will have the bi-lingual and bi-cultural skills needed to serve diverse populations.
- Mission and values driven with strong commitment to social justice
- Knowledge of and experience working with diverse populations, community organizing, and/or program development, with a preference for experience related to issues of health equity, public health, racial justice, leadership development, and/or community engagement.
- Ability to develop and maintain a cooperative and team-oriented working relationship with a wide range of people, including other DevNW employees, coalition members,

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community partners, regional stakeholders, the general public, local government officials, state agencies, funders, volunteers, and others.

- Attendance at evening and weekend events/meetings required as events dictate
- Ability to work independently and make critical decisions in the field
- Ability to speak in public before groups of people and experience with facilitating small and large meetings.
- Bilingual in Spanish is preferred; if not bilingual, must be able to work closely with interpreters/translators to ensure outreach to the local LatinX community.
- DevNW has a deep organizational commitment to equity and requires staff trainings about, thinking about, discussing, and incorporating race, gender identity, sexual orientation, class, disabilities and other identities into our daily work lives. DevNW recognizes how central oppression and inequality are to our fields of work and our clients' and residents' experiences and therefore, expects staff to commit to showing up with their identities and engage in equity topics as a core part of their individual jobs and our collective work at DevNW.
- Proficient in Microsoft Office suite applications including Word, Excel, and Outlook.
- Ability to travel within counties we serve using own transportation. Valid driver license and insurance required.
- Ability to pass a satisfactory criminal background check.

**Vaccination Requirement:**

DevNW requires its employees to be fully vaccinated against COVID- 19 as a condition of employment. The selected candidate will be asked to show proof of vaccination for COVID-19 or obtain an accommodation prior to the date on which they begin employment.

DevNW is an Equal Employment Opportunity Employer. All qualified persons are encouraged to apply. Applications for employment will be considered without regard to race, color, national or ethnic origin, religion, gender, gender identity, sexual orientation, marital status, age, disability, and any other characteristic protected by applicable law.

Studies have shown that women and people of color are less likely to apply for jobs unless they meet every one of the qualifications listed. We are most interested in finding the best candidate for the job, and that candidate may be one who comes from a less traditional background. If you meet key qualifications for the job, and believe you would be the best fit, we would encourage you to apply; please use your cover letter or introductory email to explain how you will accomplish parts of the job for which you have less experience. If you are unsure whether you meet the qualifications of this position, please feel free to contact us.

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