

LINN
BENTON



Health Equity Alliance

Working together to create healthy opportunities for everyone

Si desea recibir estos materiales traducidos al español, necesita ayuda para completar las solicitudes o si tiene preguntas sobre las solicitudes o el proceso, comuníquese con nosotros por correo electrónico mica.contreras@devnw.org o por teléfono a 541.752.7220 x2081 antes del 12 de Septiembre de 2022

August 9, 2022

Dear Linn Benton Health Equity Alliance member,

The Linn Benton Health Equity Alliance (LBHEA) believes that the choice to lead a healthy lifestyle should be a right, not a privilege, and that healthy communities begin where we live, work, and play. Together, we are working to ensure a future in which healthy opportunities are possible for everyone. We convene organizations and individuals from a variety of backgrounds to build on our collective strengths to create policy, system, and environmental change, led and guided by communities most impacted by health disparities.

We have recently received funding through the Oregon Health Authority (OHA) that allows us to build on previous health equity work in our region. Both OHA and LBHEA believe that this work is most effectively accomplished by (1) creating meaningful policy and systems change, and (2) supporting authentic, grassroots involvement of historically marginalized communities disproportionately impacted by health inequities, including Black/African American, Indigenous, Latino/a/x, Asian/Pacific Islander, immigrants and refugees among other racial/ethnic groups.

You are warmly invited to apply for funding and join our coalition's efforts to achieve its mission and vision by working on the priority health equity issues and policy/systems opportunities that our coalition has identified in the areas **of capacity building, housing, education, access to health and wellness, language access, Covid related relief, anti-racism and environment change.**

These priorities are based on data and feedback from the community, and on the potential to improve health equity and decrease health disparities in our region by creating lasting policy, systems, and environmental change.

For the 2022-2023 cycle, two types of awards/mini-grants are offered by LBHEA:

1. Policy and Systems Change Grants (up to \$15,000)
2. Capacity Building Mini-Grants (up to \$3,000)



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Grants cannot be awarded until funding is secured from the OHA and a final contract is executed.

Please review the following descriptions of award type, expectations, and applications to determine what best fits your organization at this time.

POLICY AND SYSTEMS CHANGE (PSE) GRANTS

PSE funds will be up to \$15,000 based on the strength of the application and on the degree to which the application addresses identified coalition priorities, policy/systems opportunities, and engagement of communities facing the greatest health disparities. The purpose of these projects is to address health equity in a meaningful way at the policy and systems level.

Collaboration is encouraged where it creates efficiencies and effectiveness. If your organization plans to partner with another organization on strategies and activities, please collaborate when creating work plans and budgets. You will need to submit separate proposals (which may be very similar) and separate budgets that specify your organization's contributions to the proposed work.

Organizations that are funded for policy and systems change awards are expected to:

- Define project parameters and budget in the application, and to refine those in a way that helps to create a unified work plan for the coalition to address health equity.
- Meet agreed upon deliverables within the project period (October 15th, 2022 – June 30th, 2023).
- Participate in the coalition as a partner to help us to think and act strategically and in a unified and coordinated manner. You will be expected to:
 - Attend the coalition orientation; dates are to be determined however, the time commitment is approximately 2 hours
 - Attend coalition meetings held during grant period occurring during the months of 11/22, 1/23, 3/23, 5/23 (at least 3 out of 4 meetings, approximately 2 hours each)
 - Help plan and host one coalition meeting, individually or in partnership with other organizations
 - Participate in strategic planning and/or evaluation meetings (2-4 meetings over grant period, approximately 2 hours each)
 - Participate in LBHEA strategic planning efforts and/or evaluation meetings (2-4 meetings over grant period, approximately 2 hours each)



- Increase the presence of underrepresented groups in the coalition by bringing new members or participants to the table (e.g., bring someone new to a meeting, training, or event)
- Increase involvement of underrepresented groups in policy and systems change across the community (e.g., identify policy and systems needs and strategies, participate in focus groups, provide public testimony)
- Write a mid-year and a final report. Track progress and expenditures, take and share pictures, and fulfill other deliverables required by our funder, such as submitting an abstract to a conference or sharing stories from the field.

CAPACITY BUILDING (CB) MINI-GRANTS

Capacity Building funds will be granted to local organizations and groups – with priority given to grassroots organizations that are led by Black/African American, Indigenous, Latino/a/x, or other communities of color. Decisions will be made based on the strength of the application, demonstrated need for funds to participate in coalition meetings and activities, and the potential for funds to increase diversity of the coalition and contribute to building the capacity of individuals and organizations to address health equity issues in our community. Mini-grants will be given in the amount of up to \$3,000.

The purpose mini-grants is to help the coalition further its mission. Through your organization's participation, you will be sharing insights about health equity needs and opportunities related to your knowledge and experiences. Organizations that are awarded mini-grants for capacity building are expected to participate in the coalition as members who help us to think and act strategically in a unified and coordinated manner. You will be expected to:

- Attend the coalition orientation; dates are to be determined however, the time commitment is approximately 2 hours
- Attend coalition meetings held during grant period occurring during the months of 11/22, 1/23, 3/23, 5/23 (at least 3 out of 4 meetings, approximately 2 hours each)
- Help plan and host one coalition meeting, individually or in partnership with other organizations
- Participate in LBHEA strategic planning efforts and/or evaluation meetings (2-4 meetings over grant period, approximately 2 hours each)
- Increase the presence of underrepresented groups in the coalition by bringing new members or participants to the table (e.g., bring someone new to a meeting, training, or



event)

- Increase involvement of underrepresented groups in policy and systems change across the community (e.g., identify policy and systems needs and strategies, participate in focus groups, provide public testimony)
- Write a mid-year and a final report explaining your involvement in LBHEA and what you have learned and contributed

Eligibility to apply:

Organizations and agencies must be a tax exempt 501(c)(3) charitable organization and/or for educational purposes and/or governmental purposes, or a 501(c)(4) social welfare organization or local association of employees, as defined by the US Internal Revenue Code of 1986. Organizations and groups that are not tax exempt 501(c)(3) or 501(c)(4) will need a fiscal agent that is. All funded organizations will be required to provide a completed W-9 form before payment can be completed.

Organizations applying for Policy and System Change grants must obtain workers compensation, professional liability, and auto insurance, at their own expense, and provide proof of insurance and name Willamette Neighborhood Housing Services as insured on their policy.

How to apply:

Review the attached materials for background information on Linn Benton Health Equity Alliance and our strategic priorities; policy, systems, and environmental (PSE) change; and applications. **Please submit applications for all grants via online form to mica.contreras@devnw.org by 5:00 p.m. on Friday, September 16th, 2022. Please do not hesitate to reach out if you need assistance have access requirements you would like us to be aware of.**

Timeline:

August 9th, 2022– Applications released

September 12th, 2022– Deadline to request clarifications and discuss questions

September 16th, 2022– Applications due via email to mica.contreras@devnw.org by 5:00 PM

September 26th, 2022 – Funding decisions finalized

September 27th-30th, 2022- Selected applicants notified

October 15th, 2022 – Contracts begin

May 15th, 2023 - Annual reports due to the Health Equity Manager via online form by 5:00 p.m.

June 30th, 2023 – Contracts end; potential for extensions based on securing additional funding



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Review process:

A small panel of individuals who understand health equity issues, the needs of the coalition and represent organizations in the two county region will review proposals. Reviewers will not belong to any of the organizations requesting awards.

Thank you for your interest!

In Community,

Mica Contreras

Mica Contreras (she/her/hers)

DevNW // Health Equity Manager

541.752.7220 x2081



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