



DEVELOPING THRIVING COMMUNITIES

JOIN THE DevNW TEAM AS OUR NEW

## YOUTH ASSET BUILDING SPECIALIST

(Salary Range \$43,500 - \$51,500 with benefits + flexible schedule)

Position is Required to Live Within Lane County

DevNW and our CDFI partner, Community Lending Works (CLW) are fostering vibrant, inclusive communities by prioritizing housing, asset development, wealth building, and small business development. To do this work we are deconstructing pervasive systems of oppression such as racism, classism, or sexism that maintain persistent disparities and perpetuate deep imbalances in power, opportunity, and wealth. **To excel in this position, the Youth Asset Building Specialist will need these essential lenses to understand the area of impact:**

- **Commitment to the principles of financial stability and asset building for youth and young adults facing a multitude of barriers**
- **Recognize the structural and systemic roots of economic disparities that many youth and young adults we serve face, and seek programmatic approaches to address from design to implementation**
- **Belief in working with youth serving partners and schools to increase impact and outcomes for youth and young adult financial literacy, particularly among youth aging out of foster care, unaccompanied youth, BIPOC and other historically disinvested youth.**

### It is CRITICAL that you have...

- A love and aptitude for teaching young adults
- Motivation and aptitude for outreach and making new connections with schools and youth-serving organizations
- Ability to navigate multiple tasks and teaching assignments simultaneously, with discernment for independent or collaborative solutions
- Minimum of 1 years of experience working in education or youth program development and/or lived experience interacting with diverse folks across various racial, gender, immigration and socioeconomic statuses.
- A current drivers' license
- Ability to either pass a satisfactory criminal background check and/or offer a satisfactory explanation for items on record
- Proof of COVID-19 vaccination
- Pass the HUD exam within 60 days of employment
- A commitment to Diversity, Equity, Inclusion and Justice
- Ability to work some evening and Saturdays

### Example tasks/responsibilities for the Youth Asset Building Specialist:

- Conduct outreach to engage various current and prospective youth partners serving youth aged 16+; school districts, schools, social services and other youth serving organizations
- Recruit, Market and Lead personal finance series and individual workshops for young adults
- Provide one-on-one financial counseling for youth
- Complete administration notes and follow ups with youth
- Provide resources and referrals for clients as applicable



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- Develop and support social media videos and curriculum adaptations
- Attend meetings, check-ins and numerous committees, complete deliverables for meetings
- Support grant reporting or presentations for youth specific funding sources
- Support the development of metrics to evaluate the impact of our work with youth
- Support the development, revision and infusion of DEI and economic literacy into internal and external facing programming

### It is GREAT if you have...

- Ability to work self-directed, independently and in teams
- Ability to read, write, and speak Spanish
- Direct experience working with young adults to support them in achieving individual financial goals
- Ability to explain financial topics in accessible ways; proficient in math functions including ratios, fractions and percentages

### It is a BONUS if you also have...

- Experience working within the field of asset building, including financial systems, homeownership, small business development or related sector
- Experience coaching, teaching and/or training groups of youth
- General lived cultural or socioeconomic experience that relates to the clients we serve. As an example, living in affordable housing or receiving SNAP/TANF as a child.
- Experience developing or adapting curriculum
- Experience engaging youth through social channels
- Existing connections to youth serving organizations and or school districts

**Apply for this opportunity to support DevNW's expanding Youth Program by providing an introduction letter detailing your interest that includes the following by priority date September 7, 2022 to [careers@devnw.org](mailto:careers@devnw.org):**

1. Describe how your journey thus far has prepared you for the Critical Contributions of this position?
2. Detail your experience leading and supervising, including specific experience with direct supervision and working with coalitions, if applicable, and what you deem essential to be effective
3. Current resume

DevNW is an Equal Employment Opportunity Employer. All qualified persons are encouraged to apply. Applications for employment will be considered without regard to race, color, national or ethnic origin, religion, gender, gender identity, sexual orientation, marital status, age, disability, and any other characteristic protected by applicable law.

Studies have shown that women and people of color are less likely to apply for jobs unless they meet every one of the qualifications listed. We are most interested in finding the best candidate for the job, and that candidate may be one who comes from a less traditional background. If you meet key qualifications for the job, and believe you would be the best fit, we would encourage you to apply; please use your cover letter or introductory email to explain how you will accomplish parts of the job for which you have less experience. If you are unsure whether you meet the qualifications of this position, please feel free to contact us.

**DevNW values diversity and supports a welcoming, inclusive environment where all of our employees can thrive. We value a workforce that is representative of the communities we serve.**