



DEVELOPING THRIVING COMMUNITIES

Landlord Liaison (Young Adult Housing)

(Salary Range \$46,450-57,450 with benefits + flexible schedule)

Hybrid (remote + onsite hours at various locations in Oregon)

DevNW and our CDFI partner, Community Lending Works (CLW) are fostering vibrant, inclusive communities by prioritizing housing, asset development, wealth building, and small business development. To do this work, we are deconstructing pervasive systems of oppression such as racism, classism, or sexism that maintain persistent disparities and perpetuate deep imbalances in power, opportunity, and wealth.

The Landlord Liaison's critical contributions to this work are the following:

- **Proactively engage with landlords to build solid partnerships and promote the benefits of providing stable housing to transition-age youth and young adults. Highlight how their involvement can positively impact young tenants' lives and the community at large.**
- **Collaborate closely with landlords to educate them about the challenges faced by youth seeking housing and the importance of reducing barriers. Work together to develop creative solutions that enable landlords to remove restrictive rental history, credit history, and cosigner requirements.**
- **Act as a liaison between youth tenants and landlords, facilitating open communication and conflict resolution when necessary. Maintain an ongoing dialogue to address concerns, answer questions, and ensure that both parties feel supported throughout the tenancy.**
- **Develop comprehensive training materials and resources that educate landlords about the unique needs and potential of transition-age youth and young adults. Offer guidance on creating inclusive and supportive housing environments contributing to successful tenancies.**

To excel in this position, you will need these essential lenses:

- Understanding the systemic barriers that contribute to young adult homelessness and housing instability, and a commitment to breaking down those barriers, including through education of – and asking for shared responsibility from – landlords and property managers.
- Belief that youth and young adults are capable, whole humans and that DevNW's role is not one of paternalism but instead of collaborating with youth to identify their goals, remove barriers, and access resources.
- Commitment to a collaborative approach to achieving social justice, including working in alignment with young adult renters, case managers, funding partners, private landlords, and other community partners toward a common goal of stable, affordable, long-term housing for young adults.

It is CRITICAL that you have...

- 3-5 years experience* in affordable housing and/or young adult case management, partnership building, or other related field;
- Experience developing and maintaining strong partnerships, especially with the private sector;
- Comfort with public speaking and excellent persuasive communication skills, including the ability to give compelling group presentations and partnership pitches with groups of 2-50 people;
- Experience working effectively across internal teams and with external funders and partners;
- Excellent written and verbal communication skills;



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- Proficiency with MS Office suite, zoom and other teleconference tech, electronic signature tools, and other technology tools;
- Ability to travel to locations across multiple counties, including a valid driver's license, the ability to be insured to drive company cars, and/or access a reliable personal vehicle (mileage reimbursement is offered when using a personal car).

**can be a combination of education/field experience that demonstrates the required knowledge, skills, and abilities*

Example tasks/responsibilities for the Landlord Liaison:

- Reach out to (and act as the first point of contact for) prospective landlord partners via a wide range of strategies, including community meetings, direct calls, mailers, etc.
- Conduct one-on-one or small group meetings with potential landlords or property management companies to educate them about the housing needs of transition-age youth and young adults, the barriers faced, the role they can play in helping end youth homelessness, and the supportive services available to both tenants and landlords;
- Collaborate with DevNW case managers and youth participants to best understand the housing needs (size, location, and other characteristics of the units needed) to match landlord recruitment efforts with the actual housing needs/preferences of the future young adult tenants;
- Maintain awareness of local programs that can offer supportive services to tenants and landlords (such as Rent Well, deposit guarantee programs, etc.);
- Follow up with landlords to evaluate the success of the tenancy and/or need for further support;
- Provide conflict resolution services for landlords, housing staff, and tenants;
- Educate case managers (and collaborate with case managers to educate young tenants) in developing and maintaining positive landlord relationships;
- Maintain a rental list of units available from partner landlords, track which tenant barriers will/won't be accepted, communicate with case managers about upcoming vacancies, and work together to identify which incoming youth would meet the requirements of the unit;
- Coordinate move-in inspections of units as well as move-out and unit remediation arrangements with landlords;
- Develop outreach materials for landlords and property managers.

It is GREAT if you have...

- Experience with mediation or conflict resolution, primarily related to landlord/tenant relationships or relationships with similar power dynamics;
- Experience with case management or other direct service provision to youth and young adults;
- Bilingual skills in English/Spanish



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It is a BONUS if you also have...

- Existing connections with a network of landlords and property managers in the Willamette Valley
- Lived experience as a low-income individual and/or as a member of a community that has faced historical barriers to housing, asset building, small business development, etc.

Apply for this opportunity by providing an introduction letter detailing your interest that includes the following to careers@devnw.org. The position will remain open until filled; resumes will be reviewed beginning September 8, 2023.

1. Describe how your journey thus far has prepared you for the Critical Contributions of this position.
2. Detail your experience in the following areas: Describe your approach to building relationships with landlords (or other private sector landlords) that have resulted in a change in business practices that removes barriers for a community and shifts to a more inclusive process.
3. Current resume

DevNW is an Equal Employment Opportunity Employer. All qualified persons are encouraged to apply. Applications for employment will be considered without regard to race, color, national or ethnic origin, religion, gender, gender identity, sexual orientation, marital status, age, disability, and any other characteristic protected by applicable law.

Studies have shown that women and people of color are less likely to apply for jobs unless they meet every one of the qualifications listed. We are most interested in finding the best candidate for the job, and that candidate may be one who comes from a less traditional background. If you meet key qualifications for the job, and believe you would be the best fit, we would encourage you to apply; please use your cover letter or introductory email to explain how you will accomplish parts of the job for which you have less experience. If you are unsure whether you meet the qualifications of this position, please feel free to contact us.

DevNW values diversity and supports a welcoming, inclusive environment where all of our employees can thrive. We value a workforce that is representative of the communities we serve.