



DEVELOPING THRIVING COMMUNITIES

Live In Community Coordinator for Young Adult Housing

This residential position requires onsite residency and offers a 2-bedroom apartment valued at \$1397 as part of the compensation package. The role entails working 20 hours per week, with a focus on afternoon and evening hours. The monthly pay, inclusive of benefits, is \$352.77, which translates to an hourly rate of \$21.87.

DevNW and our CDFI partner, Community Lending Works (CLW) are fostering vibrant, inclusive communities by prioritizing housing, asset development, wealth building, and small business development. To do this work we are deconstructing pervasive systems of oppression such as racism, classism, or sexism that maintain persistent disparities and perpetuate deep imbalances in power, opportunity, and wealth. **The Young Adult Housing & Community Coordinator's critical contributions to this work are the following:**

- **Foster a positive community culture for youth and young adults by being a reliable, stable, supportive presence in the apartment community, reinforcing positive boundaries, and providing consistent communication about community norms and activities**
- **Support resident transition to independence through the experience of community by organizing social activities, workshops, community-connection events, and other onsite events**
- **Ensure well-functioning physical property by providing a limited scope of property management assistance with routine cleaning, maintenance, and communicating any issues to property manager**
- **Serve as an onsite resource to residents**

To excel in this position, you will need these essential lenses:

- Understand how systems of oppression and various forms of exclusion result in barriers for folks getting their needs met and/or being resourced to participate and benefit from the very society in which they are a member
- Recognize that the circumstances of an individual or family are just that...circumstances NOT permanent labels
- Belief that youth and young adults are capable, whole humans, and that DevNW's role is not one of paternalism, but rather of collaborating with youth to identify their goals, remove barriers, and access resources
- Recognize that the goal of stable, affordable, long-term housing for young adults requires a collaborative approach with a social justice lens and includes working in alignment with young adult renters, case managers, property managers, and other community partners

It is CRITICAL that you have...

- 3-5 years of experience* with young adults who have experienced systemic barriers, are experiencing homelessness or at risk of becoming homeless



DEVELOPING THRIVING COMMUNITIES

Live In Community Coordinator for Young Adult Housing

This residential position requires onsite residency and offers a 2-bedroom apartment valued at \$1397 as part of the compensation package. The role entails working 20 hours per week, with a focus on afternoon and evening hours. The monthly pay, inclusive of benefits, is \$352.77, which translates to an hourly rate of \$21.87.

- Ability to build rapport and gain the trust of young adults, ages 16-24, who may have had negative experiences with systems, case managers, positions of authority, and other institutions
- Appreciation and compassion for the pivotal developmental stage of transitioning from youth into adulthood
- Experience teaching life skills to young adults in a group setting (e.g. cooking classes, etc.)
- The ability to create, communicate, and hold critical social and emotional boundaries, while staying rooted in the value and potential of young adult residents
- Experience coordinating group activities for youth and young adults (including working with external partners), motivating youth to attend, and interacting with them during activities
- Ability to engage residents through relationship development that is non-judgmental, culturally aware, and strengths building
- A deep respect for transition age youth, and an understanding of the unique needs during this transitional stage into adulthood
- A problem-solving approach that works with and alongside youth, rather than a directive or authoritative approach
- A commitment to breaking down systemic barriers, by including and working alongside young adults to cultivate an apartment community where they belong and can thrive
- The ability to work some evening and/or weekend hours
- Excellent written and verbal communication skills
- Experience working effectively across internal teams and with external funders and partners
- Proficiency with MS Office suite, ZOOM, teleconference tech, social media, electronic signature tools, and other technology tools.

*can be a combination of education/field/lived experience that demonstrates required knowledge, skills, and abilities

Example tasks/responsibilities for the Young Adult Housing & Community Coordinator:

- Coordinate onsite group activities, such as movie nights, community gardening, BBQs, and other events
- Arrange for onsite access to services that will help youth be successful in their transition to independence, such as food drops from Food for Lane County, financial literacy classes, and more
- Support individuals in understanding and resolving housing and community related concerns
- Provide coaching and emotional support for navigating neighbor relationships in order to reduce risks of conflict and lease violations
- Be available to answer tenants' questions during regularly scheduled office hours



DEVELOPING THRIVING COMMUNITIES

Live In Community Coordinator for Young Adult Housing

This residential position requires onsite residency and offers a 2-bedroom apartment valued at \$1397 as part of the compensation package. The role entails working 20 hours per week, with a focus on afternoon and evening hours. The monthly pay, inclusive of benefits, is \$352.77, which translates to an hourly rate of \$21.87.

- Assist youth who are locked out of their apartment or have other minor property management needs
- Communicate recurring issues with case managers, property managers, or other appropriate partners
- Regularly clean the interior and exterior common areas
- Monitor the security and integrity of building and grounds

It is GREAT if you have...

- Familiarity with the Transition to Independence Process Model
- Experience with property management, especially onsite management in an apartment community of comparable size (24 units)
- Existing relationships with (or at least a deep understanding of) social service providers in the Eugene metro area that could be partners in on-site events and activities (e.g. Food for Lane County, Planned Parenthood, Legal Aid, etc.)
- Trauma informed care training
- Lived experience as a member of a community that has faced barriers to housing, asset building, small business development, and/or livable income

It is a BONUS if you also have...

- Bilingual skills in English/Spanish

Apply for this opportunity by providing an introduction letter detailing your interest that includes the following to kristin.yates.fronza@devnw.org. Position will remain open until filled.

1. Describe how your journey thus far has prepared you for the Critical Contributions of this position.
2. Outline ways that you would build rapport and trust with young adults, ages 16-24, who may have had negative experiences with systems and authority while also maintaining professional boundaries while living onsite?
3. Resume



DEVELOPING THRIVING COMMUNITIES

Live In Community Coordinator for Young Adult Housing

This residential position requires onsite residency and offers a 2-bedroom apartment valued at \$1397 as part of the compensation package. The role entails working 20 hours per week, with a focus on afternoon and evening hours. The monthly pay, inclusive of benefits, is \$352.77, which translates to an hourly rate of \$21.87.

DevNW is an Equal Employment Opportunity Employer. All qualified persons are encouraged to apply. Applications for employment will be considered without regard to race, color, national or ethnic origin, religion, gender, gender identity, sexual orientation, marital status, age, disability, and any other characteristic protected by applicable law.

Studies have shown that women and people of color are less likely to apply for jobs unless they meet every one of the qualifications listed. We are most interested in finding the best candidate for the job, and that candidate may be one who comes from a less traditional background. If you meet key qualifications for the job, and believe you would be the best fit, we would encourage you to apply; please use your cover letter or introductory email to explain how you will accomplish parts of the job for which you have less experience. If you are unsure whether you meet the qualifications of this position, please feel free to contact us.

DevNW values diversity and supports a welcoming, inclusive environment where all of our employees can thrive. We value a workforce that is representative of the communities we serve.